

Arizona Automobile Theft Authority

Board of Directors Meeting Minutes

Friday, March 13, 2020

AATA Office - 1st Floor Conference Room

1110 W. Washington Suite 105, Phoenix AZ 85007

Board Members Attendance:

Matt Reed, Chair, State Farm Insurance Companies

Chief Michael Soelberg, Vice- Chair, Gilbert Police Department

Colonel Frank Milstead – Arizona Department of Public Safety, Major Jack Johnson Jr. representing-telephonic

Director Eric Jorgensen- Arizona Department of Transportation, Jackie Gentner representing

Sheriff Paul Penzone- Maricopa County Sheriff's Office – Deputy Chief Rick Morris representing

Sheriff Joseph Dedman Jr.- Apache County Sheriff's Office- non present

Chief Frank Alanis- Superior Police Department

Allister Adel- Maricopa County Attorney's Office – Jason Kalish-telephonic

Kent Volkmer- Pinal County Attorney's Office

Joe Brosius- Public Member- telephonic

Robert E.M. Smith-Public Member

Brian Wright - The Travelers Companies

AATA Legal Council:

Scott Donald, AZ Attorney General's Office

AATA Staff:

James McGuffin, Executive Director Ann Armstrong, AATA Grants Administrator Art Myer, AATA Chief Financial Officer Frank Ceballos, AATA Administrative Service Officer Amanda O'Halloran, AATA Administrative Assistant III

Public/Guest:

Captain Paul Etnire- Arizona Vehicle Theft Task Force, Department of Public Safety Misty Fauth, Maricopa County Attorney's Office
Hilario Tanakeyowma- Quartzsite Police Department
Tori Bryant- La Paz County Attorney's Office
Jake Chavez - Mohave County Attorney's Office
Lisa Samstag Mohave County Attorney's Office

- I. CALL TO ORDER AND ROLL CALL
 - Chairman Reed called the meeting to order at 10:00am, roll call of those on the phone and via sign in.
- II. AATA Board Chairman's Report- Review, consideration and possible action
 - Review, consideration and possible action on January 17th, 2020 board meeting minutes
 - Chief Soelberg motioned to approve the board minutes as presented.
 - Ms. Gentner seconded the motion.

- Vote passed unanimously (11-0).
- III. AATA Director's Report- Review, consideration, and possible action
 - New Board Member Orientation
 - Executive Director James McGuffin welcomed recent board appointments as well as announced the date for the New Board Member Orientation- April 24, 2020.
 - Chairman Reed questioned if the meeting would subject to the open meeting law. Director
 McGuffin confirmed the New Board Member Orientation would be held in compliance with the open meeting law.

Consolidation Update

O Director McGuffin advised the board that DIFI leadership would like all the units to be located in one building at 100 N 15th Ave. for efficiency. This will allow the AATA to work closely with the Fraud unit. The tentative move date will be by July of 2020. The tentative location will be the 1st floor of 100 N 15th Ave, the ADOA building.

Grant Contract Compliance Reviews

- Director McGuffin advised the board of the development of a grant contract compliance review program. After a discussion and internal review, the AATA approached Hienfeld Meech, a company the AATA uses for external agency audits, for assistance in developing a list of criteria to review AATA contracts to ensure that the monies awarded by the AATA were spent in accordance with issued grants. This program is being developed to provide greater oversight of these grants as well as provide documented due diligence taken by the AATA Board of Directors and the AATA staff to ensure that funds were used appropriately.
- Director McGuffin advised this program is currently in development but as it progresses would require an amendment to current contracts.
 - a) Public Awareness grants of small dollar would require a paid invoice.
 - b) Vertical Prosecution grants, six counties & eight prosecutors, would be required to provide how monies were spent on ERE, along with time and effort. There would be an interest in seeing that vehicle theft task force case assignments took priority for these funds. The proposed contract reviews would be held annually and divided up by two counties a quarter.
 - (1) Director McGuffin advised that AATA would request that Maricopa County Attorney's Office participate in a pilot program. Jason Kalish, Maricopa County, advised they would be happy to test run this program.
 - c) Task force would not be a participant of this program due to size of their grant and therefore would continue to be audited by Hienfeld Meech every few years.
 - d) July 1st would be the tentative roll out of this program.
 - e) Chairman Reed requested that a final version of this program be presented to the board for review. Director McGuffin confirmed that once completed, documentation of this program would be presented for board approval.
 - f) Attorney General advised no vote is needed from to board to move forward with this program.

Automobile Theft Database

Director McGuffin advised it has been identified the AATA does not have access to current auto theft data for Arizona. The agency currently utilizes reports that are put out on an annual basis, making the information presented over a year old. This information only enables the agency to advise where Arizona has been in regards to auto theft and does not provide any actionable data that can be used to developed plans for deploying resources.

- Director McGuffin advised he has met with DPS and expressed the desire to build a real-time auto theft database that would provide data regarding information of currently stolen vehicles as well as current recovery of those vehicles. DPS advised that the information required for this is currently collected, though not utilized. DPS is currently scoping out this project on several avenues.
- Colorado Auto Theft Prevention Authority (CATPA) already has a database like this in use which is owned outright by CATPA. They are willing to share it with Arizona in hopes that we would collaborate and join efforts to combat auto theft on a larger regional scale. DPS has been put into contact with CATPA as well as their vendor.
- Director McGuffin advised that initially the deployment of this database would be seamless to law enforcement but in the future additional questions may be presented to law enforcement to provide more data regarding stolen vehicles and their recoveries.

• Presentation & Appreciation

- Director McGuffin presented a medallion of gratitude of service to Jackie Gentner from the
 Arizona Department of Transportation, who will be retiring after 36 years of service to the state.
- Director McGuffin presented a medallion of gratitude of service to Misty Fauth, Maricopa County Attorney's Office, for her 10 years of service to combating auto theft in Arizona. Ms.
 Fauth will transition to another unit within the Maricopa County Attorney's Office.
- O Director McGuffin presented a medallion of gratitude of service to Allen Quist, Pinal County Attorney's Office, for his four4 years of service to combating auto theft in Arizona. Mr. Quist will be transitioning to another unit within the Pinal County Attorney's Office. Pinal County Attorney Kent Volkmer accepted on his behalf.

IV. AATA Financial Update, Discussion and Possible Action

- AATA Financial Report for fiscal year ending February 20, 2020.
 - o Mr. Myer presented the financial report. Please see attached documents.
 - Mr. Myer advised that insurance companies have been encouraged to submit payment by ACH this year. This is quicker, more efficient and cost effective for companies. There is no cost to AATA for processing this type of payment.
 - Director McGuffin responded to a board question regarding what the optimal minimum balance for the AATA to maintain. Mr. Myer advised that AATA recommendation is that we keep about 400,000 to 500,000.

• FY'20 Spending Plan Update

- Mr. Myer presented the FY'20 Spending plan. Please see attached documents.
- FY'20 Law Enforcement Grant Request- Quartzsite PD Grant- #1873
 - Mr. Myer presented grant #1873, a law enforcement grant by Quartzsite PD. This grant is to fund the replacement of an LPR camera and parts needed for a separate LPR camera. Both cameras were previously funded by AATA grants. Staff recommendation is to fully fund the grant as presented.
 - Commander Tanakeyowma, with Quartzsite PD advised that Quartzsite PD did explore repairing
 the LPR cameras at their expense; however, the repairs exceeded their ability at this time.
 Commander Tanakeyowma advised that one camera needed to be replaced while the other
 could be repaired.
 - Mr. Volkmer motioned to approve grant #1873.
 - Chief Soelberg seconded the motion.
 - Vote passed unanimously (11-0)

- o Mr. Myer advised the board the remaining grant fund balance is \$9,300 and those monies would be put towards additional grant requests for the upcoming AATIA seminar coming up in June.
- V. AATA Public Awareness & Grant Programs Report General Update, Discussion and Possible Action
 - FY'20 Grant Programs.
 - Ms. Armstrong gave an update on upcoming public awareness events for March.
 - Ms. Armstrong advised AATA has received three grant requests to cover the costs of the AATIA training seminar in June and is expecting to receive more in the upcoming weeks.
 - Auto Theft Prevention Campaigns, Events & Trainings.
 - o Ms. Armstrong presented the flyer for the upcoming AATIA training seminar in Laughlin.
 - Ms. Armstrong presented the flyer for an Arizona Crime Prevention Association (ACPA) training seminar regarding human trafficking. Ms. Armstrong advised this training is free for law enforcement.
 - Mr. Volkmer advised the board that he was impressed by the At-A-Glance flyer that was created by the AATA and has requested a digital version to continue to share this among his county.
- VI. Law Enforcement Subcommittee Report, Discussion and Possible Action
 - No update.
- VII. Public Awareness Subcommittee Report, Discussion and Possible Action
 - No update.
- VIII. Legislative Subcommittee Report, Discussion and Possible Action
 - No update.
- IX. Vertical Prosecution Subcommittee & Auto Theft Prosecutors Report, Discussion, and Possible Action
 - General subcommittee update on vertical prosecution programs, auto theft cases/outcomes
 - Jason Kalish with Maricopa County Attorney's Office has no update at this time.
 - Jake Chavez with Mohave County Attorney's Office gave an update on a few cases recently prosecuted: one specific case resulted in eight theft of means counts and concluded with a plea for 15 years.
 - Frank Woods with Maricopa County Attorney's Office advised he has just started and has nothing to add at this time.
 - Nick Hartman with Pinal County Attorney's Office advised that he is excited to start as the auto theft prosecutor for Pinal County. He advised he is looking forward to setting up training classes and getting to know the detectives and officers. He has been with Pinal County for 3 weeks now and gave an update on several cases that Allen Quist had started and he has finished. One particular case involved a stolen vehicle from a dealership, which resulted in a significant restitution, as the victim was able to provide documentation to his substantial loss that assisted in the restitution decision.
- X. Arizona Vehicle Theft Task Force Report, Discussion and Possible Action
 - General Update, Report on Task Force Activities
 - Capt. Etnire advised the board that activity for the task force has been down due the recent retirement of Det. Dave McAlister and Det. Jason Henderson. Det. Jason Henderson has accepted a position with NICB and will be replacing Bobby Owens and continue to be a member of the Vehicle Theft Task force through NICB. Staffing is also currently down for the task force as a few members of the Task Force are out due to injuries and paternity leave.
 - Capt. Etnire advised since the last meeting the Task Force recovered 196 stolen vehicles with an estimated value of 2 million dollars. The Task Force executed 25 search warrants, recovered 12 weapons and responded to 391 requests for assistance. The Task Force has made 33 arrests since the last meeting; bringing the total to 44 arrests since Jan 1, 2020.

- Capt. Etnire recounted a case that started with a salvage title inspection with the MVD office located in Glendale. Officers there had questions regarding the vehicle's VIN and requested assistance from the Vehicle Theft Task Force. The suspect left before Task Force members could arrive; however, the address of the suspect was known and vehicle was located at the residence. A search warrant was executed with the assistance with of the Maricopa County Sheriff's Office. The suspect fled out into the desert in a vehicle where it broke down and he was subsequently arrested. During the search warrant, two additional stolen trailers and other stolen property were recovered along with an additional arrest.
- Capt. Etnire advised a Task Force member was involved in an officer-involved shooting. A victim of a stolen vehicle delayed reporting out of fear of an active felony warrant. Once the vehicle was reported stolen, it was discovered that the vehicle has been used in about 40 different shoplifting cases that resulted in 117 counts. Det. Marcus Patterson located the vehicle in Mesa. A tracker was placed on the vehicle. Detective Patterson was on his way home when the vehicle mobilized. Officers followed the vehicle to TJ Maxx in Queen Creek where the suspect attempted to shoplift again. In the process of trying to flee, the driver attempted to run over Det. Patterson. Det. Patterson discharged his weapon. The suspect was hit in the shoulder. No officers were injured. A second suspect was arrested at the scene.
- Capt. Etnire advised of a second Task Force member who was participating as a SWAT Team member and was involved in an officer-involved shooting while working at his agency, Tucson PD.
- Capt. Etnire advised he has received notification that the district has been awarded the
 Director's Unit Citation award from the Department of Public Safety for their work and effort last year.
- Capt. Etnire commended Mr. Quist for his diligence towards receiving an indictment and linking a suspect to multiple cases the Task Force has been working.

XI. Call to the Public

Commander Tanakeyowma advised that Quartzsite has been tracking an increase in auto theft in the
winter season. He advised that Blythe PD has reached out to them for assistance in looking for vehicles
coming into the Quartzsite area.

XII. Adjournment

- Chief Soelberg motioned to adjourn meeting.
- Mr. Robert E.M. Smith seconded motion.
- Vote passed unanimously (11-0).
- Meeting adjourned at 11:24 am.

Dated this	_19	day of	June	, 2020.

Arizona Automobile Theft Authority

By: Verbally approved via digital meeting

Matt Reed, AATA Board Chairman

ARIZONA AUTOMOBILE THEFT AUTHORITY

MEMORANDUM

DATE:

March 13, 2020

TO:

AATA Board of Directors

FROM:

Art Myer, Chief Financial Officer

SUBJECT: FY20 Law Enforcement Grant Request for Board Approval

Grant for Board Approval:

Grant Agency: Quartzsite Police Department

Grant Program: Law Enforcement

Grant #1873

FY20 Grant Request: Replace One B/W camera along with assorted parts (filter, c-mount, O-ring gasket).

Replace front glass and assorted parts on another camera (Face Plate, O-ring gasket, 22ft flat trans cable)

Budget Breakdown:

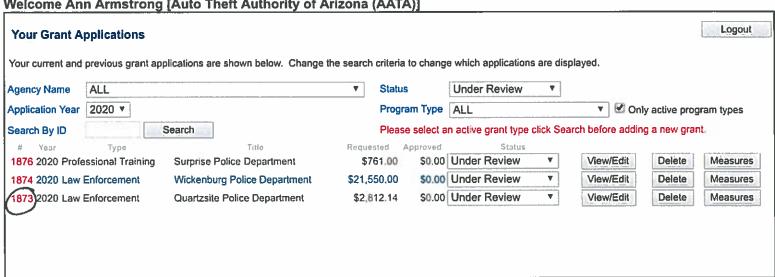
Camera replacement: \$1,425.25

Camera repair: \$1,386.89

Total Grant Request: \$2,812.14

Staff Recommendation: \$2,812.14 (Fully fund)

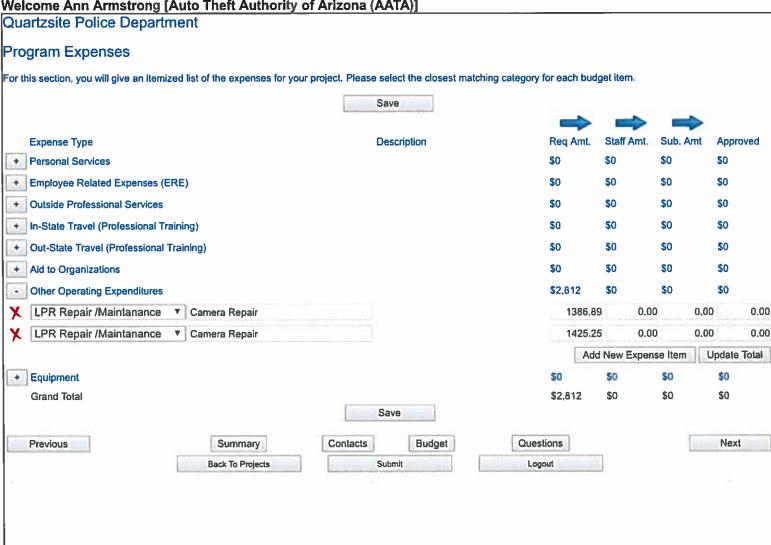




Admin



Arizona Automobile Theft Authority





Page: 1/2

Hilaio Tanakeyowma Quarszite Police Department - AZ 305 North Plymouth Aveune Quartszite AZ 85346 Date:

Feb 6, 2020

Your Reference:

SVC#35672

GMSBA05379 SENT

2/17/20

Customer Number:

100007692

Line	Product	Description	Quantity	Net Price	Net Value
20	REPAIRBILL	Billable Repair Service	2 Hour(s)	367.02 USD	
	Base Price List 0	8/24/2016	183.51 USE	367.02 USD	
	Tested camera,	, no fault found. Front glass is chipped an	d needs to be	replaced.	
30	421508	Assembly - Face Plate - AD3-MS	1 Each	403.36 USD	
	Base Price List 0	8/24/2016	403.36 USI	403.36 USD	
40	411801	O-ring Gasket - Mini Split AD3-MS	1 Each	1.51 USD / 1 Each	1.51 USD
Base Price List 08/24/2016			1.51 USI	D / 1 Each	1.51 USD
50 412521-22 22FT FLAT TRANS CABLE W/90-7:30		1 Each	615.00 USD		
	Base Price List 0	8/24/2016	615.00 USI	D / 1 Each	615.00 USD

Total Item Net Value
Total

1,386.89 USD 1,386.89 USD

Best Regards,



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Hilaio Tanakeyowma

Quarszite Police Department - AZ

305 North Plymouth Aveune

Quartszite AZ 85346

Date:

Nov 12, 2019

Your Reference:

SVC#34805 GMSBA05378

Customer Number:

100007692

Line	Product	Description	Quantity	Net Price	Net Value
20	REPAIRBILL	Billable Repair Service	2 Hour(s)	367.02 USD	
	Base Price List 08	3/24/2016	183.51 USE	367.02 USD	
	Powered camer	a up, no B/W cam in any mode. Need to	replace b/w ca	mera, b/w filter, and c-mou	ınt.
30	412279	MINI B/W CAM ASM	1 Each	943.27 USD	
	Base Price List 08	3/24/2016	943.27 USE	943.27 USD	
40	412256	B/W FILTER BP735 - 20MMx2MM	1 Each	92.25 USD / 1 Each	92.25 USD
	Base Price List 08	3/24/2016	92.25 USC	92.25 USD	
50	412018	2018 C-MOUNT HI RES (M30x.5mm)		19.69 USD / 1 Each	19.69 USD
	Base Price List 0	3/24/2016	19.69 US	19.69 USD	
60	411801	O-ring Gasket - Mini Split AD3-MS	2 Each	1.51 USD / 1 Each	3.02 USD
Base Price List 08/24/2016			1.51 USE	3.02 USD	

Total Item Net Value
Total

1,425.25 USD

1,425.25 USD

Best Regards,

ARIZONA AUTO THEFT AUTHORITY SPENDING PLAN FY 2020 Q1-Q4 (Actual/Projected)

Schedule 11 Revised: FY'20 Actual/Projected Spending Plan

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ARIZONA AUTOMOBILE THEFT AUTHORITY

MEMORANDUM

DATE:

March 13, 2020

TO:

AATA Board of Directors

FROM:

Art Myer, Chief Financial Officer

SUBJECT: FY20 Law Enforcement Grant Request for Board Approval

Grant for Board Approval:

Grant Agency: Quartzsite Police Department

Grant Program: Law Enforcement

Grant #1873

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Replace front glass and assorted parts on another camera (Face Plate, O-ring gasket, 22ft flat trans cable)

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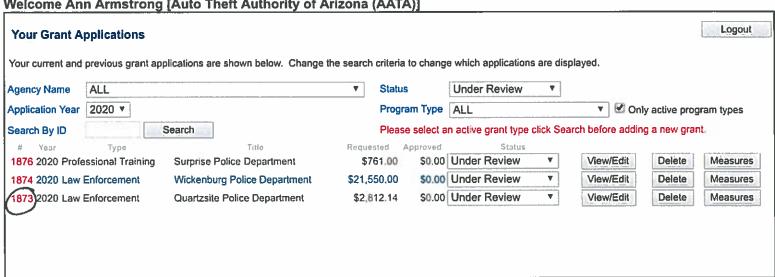
Camera replacement: \$1,425.25

Camera repair: \$1,386.89

Total Grant Request: \$2,812.14

Staff Recommendation: \$2,812.14 (Fully fund)

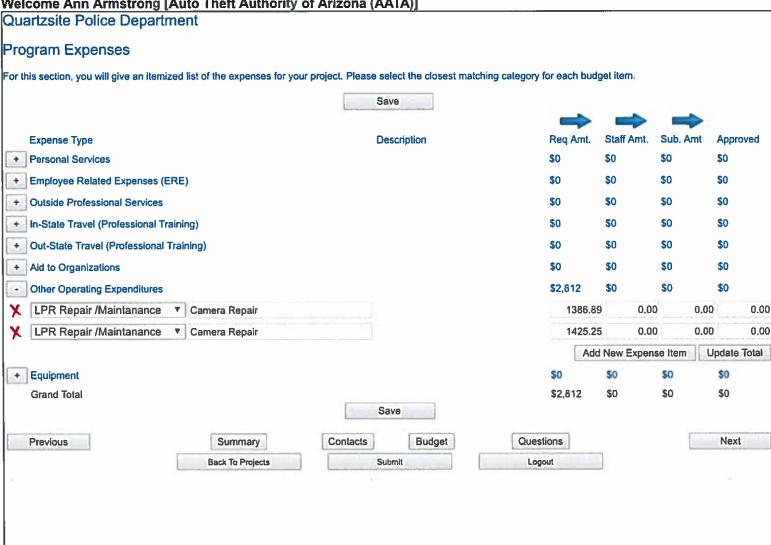




Admin



Arizona Automobile Theft Authority





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Hilaio Tanakeyowma Quarszite Police Department - AZ 305 North Plymouth Aveune Quartszite AZ 85346 Date:

Feb 6, 2020

Your Reference:

SVC#35672

GMSBA05379 SENT

2/17/20

Customer Number:

100007692

Line	Product	Description	Quantity	Net Price	Net Value
20	REPAIRBILL	Billable Repair Service	2 Hour(s)	367.02 USD	
	Base Price List 0	8/24/2016	183.51 USE	367.02 USD	
	Tested camera,	, no fault found. Front glass is chipped an	d needs to be	replaced.	
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Total Item Net Value
Total

1,386.89 USD 1,386.89 USD

Best Regards,



Page: 1/2

Hilaio Tanakeyowma

Quarszite Police Department - AZ

305 North Plymouth Aveune

Quartszite AZ 85346

Date:

Nov 12, 2019

Your Reference:

SVC#34805

GMSBA05378

Customer Number:

100007692

Line	Product	Description	Quantity	Net Price	Net Value	
20	REPAIRBILL	Billable Repair Service	2 Hour(s)	367.02 USD		
	Base Price List 0	8/24/2016	183.51 USI	367.02 USD		
	Powered came	ra up, no B/W cam in any mode. Need to	replace b/w ca	mera, b/w filter, and c-mou	unt.	
30	412279	MINI B/W CAM ASM	1 Each	943.27 USD		
	Base Price List 0	8/24/2016	943.27 USI	943.27 USD		
40	412256	B/W FILTER BP735 - 20MMx2MM	1 Each	92.25 USD / 1 Each	92.25 USD	
	Base Price List 0	8/24/2016	92.25 USI	92.25 USD		
50	412018	112018 C-MOUNT HI RES (M30x.5mm)		19.69 USD / 1 Each	19.69 USD	
	Base Price List 0	8/24/2016	19.69 USI	19.69 USD		
60	411801	O-ring Gasket - Mini Split AD3-MS	2 Each	1.51 USD / 1 Each	3.02 USD	
	Base Price List 08/24/2016			1.51 USD / 1 Each		

Total Item Net Value
Total

1,425.25 USD

1,425.25 USD

Best Regards,